

# GRANT APPLICATION

The Manchester Unity Welfare Trust Board is a registered charity incorporated to provide support for the elderly in Canterbury. It has funds invested in accordance with the Trustee Act 1956 and the income generated is available to be distributed to such charities registered under one of, the Charities Trust Act 2005, the Incorporated Societies Act 1908 or the Incorporated Societies Act 2022 and whom are exempt from income tax by Inland Revenue.

The Trust will consider grants in accordance with its purpose which is to provide care, services, and support for the elderly in Christchurch and Canterbury as shall at the discretion of The Manchester Unity Welfare Trust Board be deserving of assistance and in such proportions as shall be decided by the Board.

## 2024 – 2026 Granting Focus

Following a study into the needs of the elderly community in Canterbury undertaken by Barrer & Co in 2023-24, Manchester Unity Welfare Trust Board’s granting focus for the 2025 grant round is ***“Improving the Health and Wellbeing of the Elderly”***.

The Trust will therefore prioritise grants towards organisations, projects or activities that:

- Provide care, services and support for elderly with physical and mental health needs.
- Improve the mental and physical health outcomes for elderly through health promotion and disease or illness prevention.
- Improve the wellbeing and social connectedness of elderly who are vulnerable to social isolation or face barriers to inclusion.

### Please Note:

- ‘Elderly’ is defined as 65 years of age and over and projects submitted must be exclusively for the benefit of that group.
- If any successful grant application includes any staff costs or project coordination costs, then any funding approval for these costs will only be for one year.
- If any successful grant application includes any contribution towards rent, then any funding approval for these costs will only be for one year.

1. **Full name of organisation applying:**.....

Mailing Address.....

Physical Address.....

Registered Charity Number.....

2. **Name of Contact Person:**.....

Mailing Address.....

Telephone Work.....

Mobile.....

Email.....

Role at organisation.....

**3. Elected Officers:**

Chairperson:.....

Treasurer:.....

Secretary:.....

Auditor:.....

**4. Aims and Objectives of the Organisation:**

Date Established.....

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**5. Details of Project for which Grant Application is being made:**

Please provide specific details of the project

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How do you know there is a need for this project?

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Outcomes expected on completion of the project (what is the change that the over-65s who will benefit from the project will experience): .....

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How many over 65's are expected to benefit from the project?.....

How will it be monitored that only over 65's benefit from the project? .....

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Which other organisations will you collaborate with for the project?

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How has the elderly community been involved in the design of this project.....

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Project Cost (excl GST) \$.....

Grant Application (excl GST) \$.....

Application to be supported by quotes from suppliers (if applicable), or supporting budgets, project costings and any other documentation which supports the funds applying for.

**6. Describe present work/services currently provided by your organisation to support aged care in Canterbury:**

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Which other organisations are you collaborating with for present work/services?

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**7. Information to be provided with application:**

- a) Full set of latest financial statements filed with the Charities Commission.
- b) Chairperson's latest annual report.
- c) Minutes/Resolutions to apply for a grant.
- d) Copy of Charities Registration.
- e) Trust Deed/Constitution and any variations thereof.
- f) Suppliers quotes (if applicable), budgets or costings
- g) Any other supporting information.
- h) Organisation's Bank Account Number, including verification of the details by the bank.
- i) Organisational strategic plan (if applicable)

**8. Application process:**

- a) Trustees of The Manchester Unity Welfare Trust Board will meet annually to consider all applications received.
- b) Applicants may be required to provide additional information to support the grant application.
- c) All applicants will be notified of the Board's decision.
- d) A report providing details on the progress of the project and outcomes to date must be provided to the Board by **30 April** in the year following the grant payment.
- e) If a grant is approved for the specific purpose as set out in the application form and the funds are not used for this specific purpose or if the final cost of the project is less than the grant approved, then the grant or surplus of funds will be required to be repaid to The Manchester Unity Welfare Trust Board.
- f) All advertising material prepared for the project is to feature The Manchester Unity Welfare Trust Board logo as a funder of the project.
- g) Applications and supporting documentation may be uploaded to our website [www.muwelfaretrust.org.nz](http://www.muwelfaretrust.org.nz) or alternatively can be forwarded to:

The Manchester Unity Welfare Trust Board  
PO Box 29 189  
Riccarton  
Christchurch 8440  
Email: [jenny@rodgers.net.nz](mailto:jenny@rodgers.net.nz)